

CPS Volunteer Process

All parents and community members interested in volunteering at Bell must first complete the CPS volunteer process. There are two levels of volunteers: Level 1 and Level 2. **If you were approved last year, you do NOT have to reapply. Your approval (for the Level you applied for) is good for TWO YEARS.**

Go to: <https://cpsparentu.org/> and click “Apply to Become a CPS Volunteer”

When you get an e-mail from CPS, please READ it - it will either tell you what to do NEXT or that you are approved. Do not assume an e-mail from CPS means you are approved.

Information about each level:

<p><u>Level 1 (highest level)</u> Steps:</p> <ol style="list-style-type: none"> 1) apply online, <i>wait for email</i> 2) show Ms. Ray your ID, <i>wait for email</i> 3) Do a background check & TB test, <i>wait for email</i> 4) receive an email which says “Approved”, forward it to the homeroom teacher = DONE! 	<p><u>Level 2 (lower level)</u> Steps:</p> <ol style="list-style-type: none"> 1) apply online, <i>wait for email</i> 2) show Ms. Ray your ID, <i>wait for email</i> 3) receive an email which says “Approved”, forward it to the homeroom = DONE!
<p>Examples</p> <ul style="list-style-type: none"> ● chaperoning field trips where you are responsible for students WITHOUT teacher supervision ● overnight trips ● working with a group of students while not with the teacher ● coaching 	<p>Examples</p> <ul style="list-style-type: none"> ● chaperoning field trips where you are responsible for students WITH teacher supervision ● helping in a classroom ● fundraising event ● working with a teacher